

**April/May 2019 Year 12 parent information letter.**

Dear all year 12 parents and carers,

We hope all families enjoyed a relaxing Easter break.

As we move into the summer term, there are three important priorities for year 12 students and families to be mindful of:

1. End of year 12 exams.
2. The summer term year 12 parents evening.
3. University visits.

**End of year 12 exams.**

Year 12 students will be sitting their end of year examinations from Wednesday 15<sup>th</sup> May until Friday 24<sup>th</sup> May.

From Wednesday 15<sup>th</sup> – Friday 17<sup>th</sup> May, we expect all year 12 students to be in school from 8.30am-4pm as usual, attending classes and revision sessions when they do not have exams.

From Monday 20<sup>th</sup> – Friday 24<sup>th</sup> May students are only required to attend school when they have exams. They must be on-site thirty minutes before their exams begin, and must be in normal school uniform.

**Year 12 parents evening: Wednesday 19<sup>th</sup> June.**

Following the end of year examinations, year 12 students will have an extended parent evening on Wednesday 19<sup>th</sup> June. This will run from 3pm-7pm. All students and families must attend: this parents evening is crucial in finalising each student's year 13 curriculum, and discussing their preferred university course, destination and UCAS predicted grades.

We have attached a reply slip for this parents evening: we ask that parents indicate when they will be attending on the 19<sup>th</sup> June so that we can plan the afternoon efficiently.

**University visits.**

For many students and families, the summer term of year 12 is when decision about university applications are reached.

We advise students that they should visit the universities that they intend on applying to, so that any decision they make are sensible and considered. All universities run Open Days for this purpose. Most of these run during the summer holidays, and we strongly encourage families to book in some visits during July and August.

Some subject specific Open Days may be running during school days in the summer term. If students wish to apply for absence from school to attend these, they must have a year-to-date attendance of greater than 94%, and must apply to their head of house. We will only authorise one university visit during school in the summer term per student.

To help students visit a range of universities, we will be running a weekend residential trip to both Warwick and Manchester universities, between Friday 21<sup>st</sup>-Saturday 22<sup>nd</sup> June. There are 55 places available for this trip, so students must apply. Preference will be given to students with better attendance if we oversubscribed.

**Emails, phone numbers and addresses.**

At the parents evening running in June we will take the opportunity to check the contact information for all students. In advance of this, please contact the school if your contact details have changed recently, or you have moved house.

In the meantime, please do not hesitate to contact any of the senior leaders at the school about any issues – please find our contact information below.

Best wishes,

Mr Balon

Mr Clark

Mr Hoddy

Headteacher

Deputy head (pastoral)

Deputy Head (academic)

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Tel: 020 8352 6020

# June 19th parents evening reply slip.

Student name: \_\_\_\_\_

Tutor group: \_\_\_\_\_

I will be in attendance for the parents evening on June 19<sup>th</sup> and will attend during the following time-slot:

• Between 3-4pm

• Between 4-5pm

• Between 5-6pm

• Between 6-7pm

I understand that it is compulsory that my child will also be present for this meeting, and we expect every family to be in attendance, given the importance of the end of year exams.

Parent signature:

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